

**MSS30316 Certificate III in Competitive Systems and Practices**

<b>Job Role</b>	Job roles related to this qualification may be in small or large organisations and include individuals who must support, facilitate or lead the work of others, for example, team leaders, process or operational specialists in production, office, transport and logistics, members of project teams implementing competitive systems and practices, and other job roles which require similar skills. The qualification can also apply to tradespersons in a maintenance or production role.
<b>Qualification Overview</b>	This qualification provides a mixture of introductory and more advanced skills in competitive systems and practices. The qualification packaging has been developed on an assumption that competency will be developed through a combination of on and off-the-job learning strategies. This qualification provides the skills needed to improve efficiency in a person’s own work role or the efficiency of a team or work area. It complements but does not duplicate qualifications supplying operational, production, maintenance, logistics, administration or other technical skills to industry. Where these skills are required appropriate qualifications from other Training Packages should be considered. The skills in this qualification are often known in industry under a variety of titles many of which relate to manufacturing which is the origin of many competitive systems and practices. The most common term is lean manufacturing. However, other names for some of the system skills and techniques include agile manufacturing, lean operations, six sigma, lean six sigma, and so on.
<b>Entry Requirements</b>	This qualification has no formal entry requirement. However, it should be noted that this qualification is not intended to supply operational or technical skills that are used in conjunction with competitive systems and practices skills. This qualification assumes that a learner has current or past work experience where operational or technical skills have already been gained and a supervisory or similar level of responsibility exists. This qualification is not suitable for direct entry from school. Students must undergo a Language, Literacy & Numeracy evaluation prior to commencement of studies.
<b>Pathways</b>	Pathways from the qualification Further training pathways from this qualification include the MSS40316 Certificate IV in Competitive Systems and Practices.
<b>Fee Structure</b>	Fees are structured according to individual’s eligibility and enrolment status. Where fees are applicable each student is provided with this information prior to confirming enrolment.
<b>Estimated Course Duration</b>	This course has an estimated completion period of 12 - 24 months dependant on the pre-existing level of skills and knowledge of the student.
<b>Location:</b>	Please contact Dynamic Learning Services for details on locations for upcoming courses in Certificate III in Competitive Systems and Practices.
<b>Delivery Methodology</b>	Training and assessment for this course are provided through face to face training or work based training only. Applicants are invited to apply for both Credit Transfer and Recognition of Prior Learning services prior to commencement of studies.



<b>Resource Requirements by the student</b>	PC and/or Laptop, Internet Access, Email Note: Students will be notified of any additional requirements before confirmation of enrolment has been accepted
<b>Resources provided to the student</b>	Learning resources and assessments, LLN Support, Access to qualified assessors and staff for support and feedback. Each student is provided with a complete training and support plan during the pre-enrolment stage.
<b>Support Services</b>	If a student has any identified needs that would need to be accommodated for, they are advised to speak with the Student Services Officer prior to commencement of study.
<b>Additional Information</b>	All students are required to download a copy of the Student's Handbook and view both the Grievance/Appeal policy, Consumer rights and responsibilities and the Refund Policy (if applicable).
<b>Government Subsidy</b>	Eligibility to any funded courses is discussed at the pre enrolment sessions, where funding is available the funding bodies details are provided to the student including any conditions which may apply.
<b>Course Structure – MSS30316 Certificate III in Competitive Systems and Practices</b>	
<b>Core Units</b>	
MSS403001	Review competitive systems and practices
MSMWHS200	Work safely
MSMENV272	Participate in environmentally sustainable work practices
<b>Elective Units</b>	
MSS403002	Ensure process improvements are sustained
MSS402080	Undertake root cause analysis
MSMSUP390	Use structured problem solving tools
MSS402040	Apply 5S Procedures
MSS402051	Apply quality standards
MSS403051	Mistake proof an operational process
MSS403035	Implement the visual workplace