

# BSB51915 Diploma of Leadership and Management



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RTO No 40467

Course Brochure



## BSB51915 Diploma of Leadership and Management

### Course Overview

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

### Key Outcomes

- Ability to use of emotional intelligence to increase self-awareness, self-management, social awareness and relationship management in the context of the workplace.
- Skill and knowledge to lead and manage effective workplace relations
- Lead and manage continuous improvement systems and processes with emphasis is on the development of systems and the analysis of information to monitor and adjust performance strategies, and manage opportunities for further improvements.
- Ability to lead teams in the workplace and to actively engage with the management of the organisation.
- Develop strategies to manage organisational systems that ensure products and services are delivered and maintained to standards agreed by the organisation.
- Ability to encourage and support the development of a learning environment in which work and learning come together. Including development of strategies to facilitate and promote learning and to monitor and improve learning performance.
- Manage the performance of direct reports
- Lead and manage continuous improvement systems and processes with emphasis on the development of systems and the analysis of information to monitor and adjust performance strategies, and to manage opportunities for further improvements.
- Development of project plan, administering and monitoring the project, finalising the project and reviewing the project to identify lessons learned for application to future projects.
- Manage risks in a range of contexts across an organisation or for a specific business unit or area in any industry setting.
- maintain and evaluate the organisation's work health and safety (WHS) policies, procedures and programs in the relevant work area, according to WHS legislative requirements. It takes a systems approach and addresses compliance with relevant legislative requirements.
- Create systems and process to organise information and prioritise tasks.

### Career Opportunities

- Manager

### Modes of Delivery

- Face to face in the workplace
- Correspondence in a self-paced model (using text-based resources in a self-paced model and supported by our dedicated trainers)
- Online (supported by our dedicated trainers).
- Recognition of Prior Learning (for people who have evidence to support their current competence in the relevant units of competency which comprise the qualification).
- Blended (using a combination of the modes described).





Further detailed information on your course, fees and charges, relevant student policies and procedures and to view the student handbook, please visit our website at [www.dynamiclearningservices.com.au](http://www.dynamiclearningservices.com.au) or contact Dynamic Learning Services on 02 4365 0040.



There are 12 units in the BSB51915 Diploma of Leadership and Management These are divided into 4 core units and 8 electives units..

The units in the Dynamic Learning Services program are listed below:

#### **Core Units**

- BSBLDR501 Develop and use emotional intelligence
- BSBLDR502 Lead and manage effective workplace relationships
- BSBMGT517 Manage operational plan
- BSBWOR502 Lead and manage team effectiveness

#### **Elective Units**

- BSBCUS501 Manage quality customer services
- BSBLED501 Develop a workplace learning environment
- BSBMGT502 manage people performance
- BSBMGT516 Facilitate continuous improvement
- BSBPMG522 Undertake project work
- BSBRK501 Manage risk
- BSBWHS501 Ensure a safe workplace
- BSBWOR501 Manage personal priorities and professional development

#### **Assessment**

The assessment in this qualification involves a variety of workbook activities, practical tasks and project work. Participants will be supported by their trainer throughout their journey.

#### **Entry Requirements**

There are no pre-requisite entry requirements for this course of study. Students must undergo a Language, Literacy & Numeracy evaluation prior to commencement of studies.

#### **Volume of Learning**

Learners should expect a duration between 12 months to 24 months meet the requirements of BSB51915 Diploma of Leadership and Management which is consistent with the AQF volume of learning indicators for a Diploma qualification.

Decisions about the duration of this qualification take into account the candidates' likelihood of successfully achieving the learning outcomes and ensure that the integrity of the qualification's outcomes are maintained.

#### **Pathways**

Qualifications that may be considered after successful completion include:

- BSB61015 Advanced Diploma of Leadership and Management

# Smart and Skilled

This training is subsidised by the NSW Government

Further detailed information on Smart and Skilled in relation to your eligibility, fees and consumer protection visit :

[https://  
smartandskilled.nsw.gov.au/for-  
students](https://smartandskilled.nsw.gov.au/for-students)

or talk to one of our friendly consultants who can answer all your questions on 43650040



## About Smart and Skilled

Smart and Skilled is a New South Wales (NSW) government funding incentive for those wanting to gain new skills needed to find a job or advance their careers.

As course costs are an important factor when deciding to undertake a study

Smart and Skilled provides eligible students with:

- an entitlement to government-subsidised training up to and including Certificate III
- government funding for higher-level courses (Certificate IV and above) in targeted priority areas.

Are you eligible for Smart and Skilled training?

Are you:

- 15 years old or over?
- No longer at school?
- Living or working in NSW?
- An Australian citizen, Australian permanent resident, Australian permanent humanitarian visa holder or New Zealand citizen?

If you answered 'Yes' to all four questions, then you may be eligible to enrol in a government-subsidised course with an approved Smart and Skilled training provider and registered training organisation, like DLS.

### 2018 Fees

1st Qualification \$2,530

2nd Qualification \$2,850

Traineeship \$1,000